Bibliography Cards

The research process involves researching all possible variables that might interact with your topic. A thorough review of the literature is required to determine what studies have already been done. You will conduct a preliminary literature review of 20 sources. These sources should be recorded as displayed below:

Information You Must Record:
1. Author – Full Name(s)
2. Title of book, or article and journal in which it appears
3. Date of publication, and volume and issue number if a journal; edition if a book.
4. Page numbers that locate a journal article in a periodical.
5. Page numbers that locate any direct quote that you wish to reproduce from a book or periodical.
6. For websites, additionally record the URL (web address), the doi (document object identifier) if available and the date you downloaded the information.
7. A summary of:
   - Method
   - Results
   - Participants
   - Unique aspects of the study

Use the following template for your Bibliography Cards:

Source Citation in APA Format
Includes: Authors, Title, Publication Details
____________________________________________________
Summary

____________________________________________________
Method

____________________________________________________
My Notes

Summary
Supervisor use of supportive communication is positively related to subordinate job satisfaction and personal relationship with supervisor. Supervisor leadership style is related to communication behavior. Transformational leaders utilize more supportive communication. Leadership is a communication function.

Method
Sample – online convienence sample, N=154, employed adults 19-72 yrs, mostly white.
Instruments – Leadership Style Questionnaire (Girodo), Job Satisfaction (Spector), Defensive/Supportive Communication (Costigan & Schmeidler)
Research Questions & Results (on back)

My Notes
Find scale on supportive and defensive communication behaviors

Sample Card:

RQ1: What is the effect of communication on subordinate perceptions of their supervisor's effectiveness and relational satisfaction? Supportive comm yields positive perceptions of both effectiveness and relational. Defensive comm yields negative.

RQ1a: What specific communication behaviors (defensive/supportive) contribute to subordinate perceptions of their supervisor job effectiveness and relationship satisfaction? Supportive – spontaneity & description Defensive – Certainty & Neutrality $R^2 = .67$ and $R^2 = .79$

RQ1b: What specific communication behaviors differentiate between supervisors rated high versus low in job effectiveness and high versus low in relational satisfaction?
High Effective use Supportive Lower Effective use Defensive. See table 5

RQ2: What is the relationship between the perceived use of defensive and supportive communication and supervisors’ leadership? machiavellian = $R^2 = .72$, defensive behaviors, bureaucratic = $R^2 = .11$, defensive, transformational = $R^2 = .62$, supportive.